

Dashboards forum

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Agenda

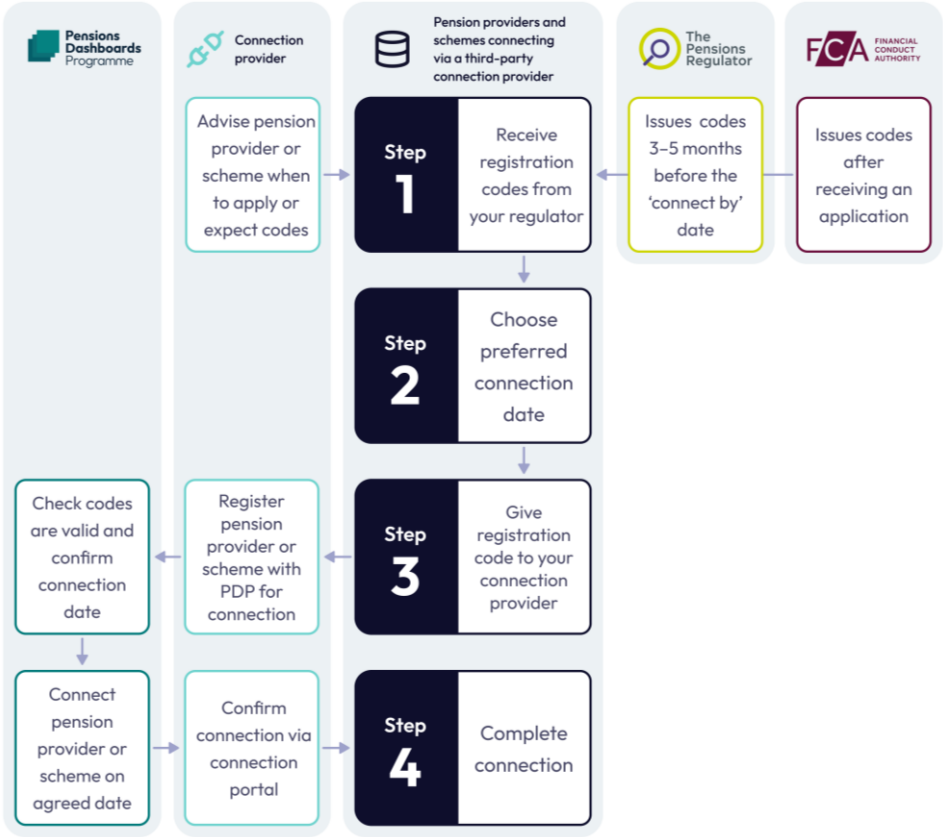
1. Welcome & introduction
2. PDP programme update
3. Connect via a third party
4. Regulator update
5. Q&A
6. Close



PDP programme update

Chris Curry, Principal of the Pensions Dashboards Programme

Connect via a third party





**The
Pensions
Regulator**

Making workplace pensions work

PDP Dashboards Forum

Registration codes and how to use them

Angela Bell: 3 April 2025

What are registration codes?

- Registration codes are unique codes given to a pension scheme by their regulator (TPR or FCA).
- These codes enable a scheme to register and subsequently connect the relevant sections of their scheme to the digital architecture.
- Unique registration codes ensure that only obligated entities can proceed to connect to the digital architecture. They are an important security feature.
- Using the unique registration code for anything other than its intended purpose will compromise trustees' and scheme managers' compliance with the Pensions Dashboards Regulations and may lead to potential data breaches.

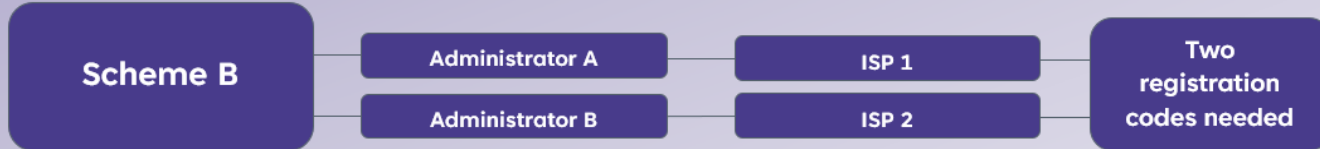
How many codes does a scheme need?

- A unique code is used to register each connection to the digital architecture.
- If a TPR regulated pension scheme or FCA regulated pension provider is using more than one Integrated Service Provider (ISP), it will need more than one registration code.

Same ISP route for connection with different administrators



Different ISP route for connection with different administrators



How to get a TPR registration code?

- For occupational trust-based schemes in scope for dashboards, TPR will provide two unique codes.
- The codes will be sent to the scheme's designated 'Pensions Dashboards Primary Contact' (who must be a trustee or scheme manager), as listed in TPR's records on [Exchange](#).
- The codes will be sent out through TPR's scheduled dashboards communications around three to five months before the scheme's 'connect-by' date.
- If your scheme needs more than two unique registration codes (for example, if it connects through more than two ISPs), you can get additional codes from TPR.

Schemes are responsible for sharing their unique registration codes to their chosen ISPs.

ISPs need the codes to register schemes with MaPS, which in turn enables them connect the scheme to the dashboard's digital architecture.

How to get an FCA registration code?



- Firms in scope of the FCA's COBS 19.11 pensions dashboards rules must apply to the FCA for their registration code.
- Any employee of the firm can complete and submit the application form, but the codes will only be issued to the person who holds the Senior Manager Function of Compliance Oversight (SMF 16).
- For first-time applicants, the FCA will issue 2 registration codes as a matter-of-course (unless you request more than 2 codes at the outset). Where a firm needs only one code, it need use only one of the codes provided.
- You can request more than 2 codes in the application form if you are connecting via more than 2 third-party connection providers.
- After you submit your application form, the FCA will contact you within 2 working days to either issue the codes or tell you if there are errors or omissions in your application form

Firms are responsible for sharing their unique registration codes to their chosen ISP(s).

ISPs need the codes to register firms with MaPS, which in turn enables them connect the firm to the dashboard's digital architecture.

Do registration codes expire?

- Registration codes expire for safety reasons.
- TPR unique registration codes usually expire shortly after the scheme's 'connect-by' date.
- For schemes connecting in the first few months, registration codes will be valid for three months after your 'connect-by' date to allow time for voluntary participant technical testing.
- FCA unique registration codes expire 30 days after being issued.

Requesting additional or replacement codes



- If you haven't received your unique registration codes or if you need them more than five months before your scheme's connect-by date, you should contact TPR's Customer Support Team.
- To request additional or new unique registration codes, you need to contact TPR's Customer Support Team. Any new or replacement registration codes will be sent to your designated 'Pensions Dashboards Primary Contact'. The FCA registration code application form can be used to request initial and additional registration codes.
- If you decide to change your connect-by date, and have agreed this with your ISP, you can notify the Pensions Dashboards Programme (PDP) about this decision. The process to notify PDP of your new target connect-by date can be found in PDP's Connection hub on their website.
- Once TPR has confirmation of your new connect-by date, TPR will adjust the scheme's communications journey (including when they issue the unique registration codes) to align with the new date. The process for requesting codes from the FCA remains the same.

Some useful links

- [TPR: Pensions dashboards: initial guidance](#)
- [TPR: Customer Support Team](#)
- [FCA: How to register with the Money and Pensions Service](#)
- [PDP: Code of connection](#)
- [PDP: Connection hub](#)

Questions and answers

Keep in touch

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